



Title: Summer Camp Asst. Teacher

Reports to: Director of Education North Campus

Status: Full-time, seasonal

Salary: commensurate with experience

Position Summary: The summer camp assistant teacher will assist with all daily programs and activities scheduled for the 4th-6th grade summer camp. Candidates interested in this position must be reliable, punctual, thorough, and enthusiastic. They must be available to teach the weeks of June 26th-30th and July 10th - August 11th. Assist with all other summer camp responsibilities as schedule dictates.

Primary Duties and Responsibilities:

- Assist with setting up the room prior to camp and cleaning up after camp each day
- Attend orientation at the beginning of each week
- Familiarize yourself with camp outlines for each week
- Supervise campers and student volunteers throughout the week
- Familiarize yourself with any behavior and medical issues including allergies
- Prepare drink and snack each day
- Assist teacher setting up individual activities throughout the day
- Communicate with teacher and supervisor immediately if there are behavior problems, accidents or injuries with the kids
- Supervise kids during lunch
- Interact with kids throughout the day
- Follows all organization policies and procedures
- Other duties as assigned

Required Education, Skills, Knowledge and Abilities:

- Must be at least 18 years old
- 2 years of experience working with children
- Outgoing and enthusiastic
- Ability to work independently and as a team member
- Ability to supervise teen volunteers
- Ability to interact professionally with others and represent the museum in a positive manner
- Valid NC Driver's license
- Excellent organizational and communication skills
- Must be able to fulfill scheduling requirements for camp

Preferred Education, Skills, Knowledge and Abilities:

- Bachelor's degree in science, education, or related field
- Experience working in an educational organization in a teaching role
- First Aid/CPR certified

Essential Physical Functions:

Must be able to sit on the floor, kneel, bend, stoop, reach overhead, lift up to 30 lbs., and must be able to communicate orally

An application and resume are required for this application

Please direct all inquiries and complete paperwork to Kelli Isenhour, Director of Education, kisenhour@sciworks.org. All applicants must submit to a drug test, criminal background check, and reference check as part of the pre-employment process.

Position open until filled.

To Apply:

Send a cover letter of interest and a current resume to
Kelli Isenhour
Director of Programs and Education
Kaleideum, North Campus
400 W. Hanes Mill Rd.
(336) 714-7106