



Sign-in Procedures:

Each day of camp, grownups must sign their child in at their assigned classroom. **Campers may begin arriving at 8:45 am.**

Lecture Hall – Rising 6th-Rising 8th (North)
Learning Lab 1 – Rising 3rd-Rising 5th (North)
Learning Lab 2 – Rising K-Rising 2nd (North)
Under the Stars – Rising K-Rising 2nd (Downtown)
Library – Half Day (Ages 3 & 4) (Downtown)

If you have registered for Before-Care (early drop-off), please see page 2.

Special Instruction Sheet:

Each day a *Special Instruction Sheet* is provided for grownups at registration. It is provided so you may inform the educators of any additional information that you feel is important. Information may include: allergies, behavior, or health issues not listed on the registration form. Please use this form to let us know if someone other than you will be picking them up, if your child will be going home with another camper, or if your child will be picked up early. Anything that you think will assist our educators in making Camp Kaleideum a safe, fun, and positive experience for your child—we want to know about it. If you'd like to discuss anything discreetly with your child's camp educator, please ask for them.

Sign-out Procedures:

Pick-up for Half Day campers at Kaleideum Downtown will take place in the Library at 12:30 pm.

Pick-up for Full Day campers at both locations will take place in their classroom at 4:00 pm.

Lecture Hall – Rising 6th-Rising 8th (North)
Learning Lab 1 – Rising 3rd-Rising 5th (North)
Learning Lab 2 – Rising K-Rising 2nd (North)
Under the Stars – Rising K-Rising 2nd (Downtown)
Library – Half Day (Ages 3 & 4) (Downtown)

To ensure your child's safety, anyone picking up your child must be listed on their Camper Registration Sheet (or Special Instruction Form.) Adults will be asked to [show a photo ID upon pick-up](#). Anyone picking up is required to sign your child out with the Kaleideum staff member before leaving. Prompt pick-up is appreciated. If you find that you may be late, please inform us by calling:

Kaleideum North main number – (336) 767-6730 x1000
Kaleideum Downtown main number – (336) 723-9111 x5

If you have registered for After-Care (late pick-up), please read page 2.

Lunch, Snacks, Drink:

Campers will need to bring a snack (2 for campers staying full day), lunch, and drink each day.

Camper Clothing:

Please send your child in clothing that is comfortable for indoor and outdoor, hands-on, messy activities. Campers receive a Camp Kaleideum t-shirt on Monday that they are asked to wear each day. (A maximum of three shirts will be given per camper if registered for more than 3 weeks.) Camp t-shirts help to protect clothing and make our

group visible when playing in the Museum. Closed shoes with socks are preferred. Please, NO flip-flops. **HALF DAY CAMPERS: Just in case, please send a labeled bag with an extra set of clothing for your child.**

Sunscreen & Bug Spray:

To keep campers safe and comfortable when outdoors at North, we encourage you to use sunscreen before coming to camp. We will have Coppertone Kids SPF 70 Sunscreen and Fit Organic Mosquito Repellent on hand for your child to use. Camp staff are not able to help with application of sunscreen. **If you prefer for us to not lend these products to your child, please make us aware.** Your child is welcome to bring their own. Please label bottles with their name.

Prescription medicines:

Campers requiring prescription medicines during camp hours should provide the medication (labeled with camper first & last name) and complete prescriptions details on the *Special Instruction Form* provided at the registration table. **Kaleideum staff cannot administer medication.**

Before and After-Care

For campers attending at Kaleideum North, supervised Before-Care is available for all ages beginning at 8 am (\$5 per day per child). Campers who are registered for early drop-off must be signed-in by a grownup. Campers who are registered for After-Care (available at both Museums) must sign their child out on the supervising staff's notebook no later than 5:30 pm. Prompt pick-up is appreciated, however, if you find that you may be late please inform us as soon as possible by calling:

Kaleideum North main number – (336) 767-6730 x1000
Kaleideum Downtown main number – (336) 723-9111 x5
After 5:00, call or text (561) 715-9554

Behavior:

At Camp Kaleideum, we are a *Community of Learners*. At the start of each week—campers, volunteers, and educators gather together to create a list of behavior expectations for the week. Campers are encouraged to think about the way they would like to be treated, and how they will treat others. We write these rules on easel paper, display them, and review each morning (and as needed). Camp staff promote positive behavior and group interaction by:

- Providing structure and giving campers clear expectations
- Providing developmentally appropriate activities that challenge campers
- Reinforcing positive behavior
- Helping campers understand what behavior is appropriate
- Redirecting campers who act inappropriately and using natural consequences

In instances when a camper is overwhelmed, overstimulated, verbally aggressive, and/or physically aggressive, they will be instructed to take a break away from the group in a public space where they feel safe and can speak quietly with a Kaleideum staff member.

Any inappropriate behavior by a camper that threatens their physical or emotional safety, or the physical or emotional safety of another camper, museum guest, or staff member will be grounds for disciplinary action, which may include counseling or removal from the camp activity. A *Camp Kaleideum Behavior Report* will be filled out to document the interaction and reviewed with the grownup at pick up. Please emphasize to your child that appropriate behavior is expected to ensure that all campers have a good time.

Cancellations:

For a full refund, you must cancel at least two weeks before the first day of the camp for which your child is registered. No refunds can be given after this date.